



## Baba Jaswant Singh Dental College, Hospital & Research Institute

Chandigarh Road, Ludhiana 141 010, Punjab (India) Phone: 0161-5055162, 2677367

Fax: 0161 - 2677326 E-mail: bjsdental@rediffmail.com

### Meeting dated 06.06.2022

Time : 12:30 PM TO 01:30 PM

Venue of the Meeting: Staff Room

Meeting attended by the following faculties:

1. Dr. Naveen Oberoi
2. Dr. Jaswinder Kaur
3. Mr. Deepak Jagmohan Singh
4. Mr. Yashan Sandhir
5. Mr. Srikant
6. Mrs. Kamaljeet Kaur

#### **Minutes of Meeting:**

1. Discussed regarding proper maintenance of physical property and facilities in the college campus.
2. Discussed regarding renewal of J-gate for E-library.
3. Discussed regarding maintenance of lawns of the campus.
4. Discussed regarding to ensure regular review of the conditions of computers in the office and the library alongwith their anti virus update.
5. The committee will ensure that annual maintenance requirements are satisfied.
6. Discussed that committee shall be responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilities.



Principal  
B.J.S. Dental College, Hospital &  
Research Institute, Ludhiana